



**LANCASTER  
CITY COUNCIL**

*Promoting City, Coast & Countryside*

**INDIVIDUAL CABINET MEMBER AND OFFICER DELEGATED DECISIONS**

**TUESDAY, 22 OCTOBER 2024**

Please find enclosed Decision Notice in connection with the following:

**ICMD8 Bar Supplies Contract Tender (Pages 2 - 6)**

Please note that this is subject to call-in.

**Queries regarding these documents**

Please contact Liz Bateson, Democratic Support - email [ebateson@lancaster.gov.uk](mailto:ebateson@lancaster.gov.uk).

Democratic Support,  
Town Hall,  
Dalton Square,  
Lancaster,  
LA1 1PJ

Published on TUESDAY, 22 OCTOBER 2024



*Promoting City, Coast & Countryside*

**EXECUTIVE DECISIONS TAKEN BY CABINET PORTFOLIO HOLDER OR DELEGATED OFFICER  
NOTICE OF DECISION**

<b>TITLE OF DECISION: Bar Supplies Contract Tender</b>			
<b>NAME OF DECISION TAKER:</b>		COUNCILLOR POTTER	
<b>POSITION AND RESPONSIBILITY HELD:</b>		Cabinet Member with responsibility for the Visitor Economy, Community Wealth Building & Culture	
<b>CONTACT OFFICER:</b>		WILL GRIFFITH	
<b>TELEPHONE:</b>		01524 582841	
<b>E-MAIL:</b>		wgriffith@lancaster.gov.uk	
<b>Details of Decision:</b> To go out to procure bar supplies for Council venues and to delegate award of contract to the Chief Executive.			
<b>Reasons for the decision:</b> To comply with the Council's procurement rules, its necessary to advertise via CHEST an opportunity for businesses to tender for a contract to supply bar supplies to Council venues including The Platform, Storey and Ashton Hall. The duration of the contract is 3-years with an option for the Council to extend it for a further 2-years.			
<b>IS THE DECISION URGENT</b> No			
I confirm that I have taken account of the options proposed by officers, the various implications set out in the report and the comments of the Monitoring and Section 151 Officers and am authorising the decision as set out above.			
<b>SIGNATURE OF DECISION TAKER:</b>		Cllr C Potter	
<b>DATE:</b>		22.10.24	
<i>THIS SECTION TO BE COMPLETED BY DEMOCRATIC SERVICES</i>			<b>REF NO.</b>
<b>DATE DECISION TAKEN:</b>	22.10.24	<b>DATE RECEIVED BY DEMOCRATIC SERVICES:</b>	22.10.24
<b>DATE DECISION PUBLISHED:</b>	22.10.24	<b>IMPLEMENTATION DATE ( publication day + 5 working days):</b>	30.10.24

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted